

**ASX: GRR** 

9 August 2013

Grange Resources Limited ABN 80 009 132 405

> 34a Alexander Street Burnie Tasmania 7320

PO Box 659 Burnie Tasmania 7320 Australia T +61 3 6430 0222 F +61 3 6432 3390 info@grangeresources.com.au

www.grangeresources.com.au

## AN IMPORTANT CHANGE TO OUR DIVIDEND PAYMENT METHOD

## **ACTION REQUIRED**

Dear Shareholder,

In line with advances in technology and the need to be ever-vigilant with respect to costs, Grange Resources Limited ("Grange" or the "Company") wishes to advise that all future dividends to Australian shareholders will be paid by direct credit to your nominated bank account.

You have received this letter because we do not currently have a direct credit instruction for you. It is important that you provide us with this information so that we are able to credit any future dividends directly into your nominated bank account.

Payment by direct credit provides a number of benefits for shareholders:

- There is no delay in waiting for a cheque to be delivered by mail;
- Your funds will be deposited into your account on the date the dividend is paid and will be cleared and available for your immediate use;
- Provides added convenience to you as you will not need to make a trip to the bank to deposit the cheque; and
- The potential for fraud is minimised.

It is important to note that whilst payments will be made by direct credit, the Company will continue to send to shareholders a dividend statement which will confirm your number of shares, the amount of the dividend, the date of payment and details of the bank account into which your payment has been made.

Both Grange and our share registry, Computershare Investor Services Pty Limited ("Computershare"), take our obligations very seriously in relation to the privacy and security of confidential bank accounts and other personal information provided by shareholders.

In order to receive all future dividends, it is important that you go online at <a href="https://www.investorcentre.com/au">www.investorcentre.com/au</a> and click on "Bank Detail Update" on the right, or complete and return the enclosed direct credit instruction form to Computershare.









Attached to this letter is a list of frequently asked questions in relation to the payment of dividends by direct credit. We trust this is of assistance, but if you have any queries regarding the above or your shareholding in general, please contact our share registry:

## **Computershare Investor Services Pty Limited:**

**Phone:** Australia: 1300 263 865 International: (+61 3) 9946 4436

**Facsimile:** Australia: (03) 9473 2500 International: (+61 3) 9473 2500

Mail: GPO Box 2975

**MELBOURNE VIC 3001** 

**Email:** web.queries@computershare.com.au

If you haven't already done so, you may also elect to provide us with your e-mail address so that you can receive information about your shareholding electronically. Simply follow the instructions on the attached form or complete the attached form and post it using the pre-paid envelope.

Yours sincerely,

Pauline F Carr Company Secretary



## **FREQUENTLY ASKED QUESTIONS**

## Why has Grange Resources moved to direct credit for the payment of dividends?

This change will provide a number of benefits. There will be no delay in waiting for a cheque to be delivered in the mail - your funds will be deposited on the date of payment of the dividend and will be cleared and available for your immediate use. As well as enhanced convenience for shareholders, direct credit dividend payments also minimize the potential for fraud.

Payment by direct credit will also eliminate missing or lost cheques which are not presented for payment. Funds represented by unpresented cheques are ultimately paid to the Government under the unclaimed monies legislation.

## What type of account can I nominate?

We will deposit payments to any Australian financial institution account such as a bank account, building society, credit union or cash management trust account, but we cannot pay by direct credit to credit cards. Overseas holders who do not have an Australian financial institution account will receive payment by cheque.

## If I don't get a cheque in the mail, how will I know that the payment has been made?

We will continue to send to shareholders a dividend statement which will confirm the number of shares, the amount of the dividend, the date of payment, and details of the nominated account into which the payment has been made. You can also access your dividend payment history online at <a href="https://www.investorcentre.com/au">www.investorcentre.com/au</a> by clicking on "Payment Enquiry".

## What happens if I change my account details?

Your dividends will be paid according to the payment information held by Computershare at the dividend record date. Shareholders can change their payment instructions at any time, either by calling Computershare or going online at <a href="https://www.investorcentre.com/au">www.investorcentre.com/au</a> and clicking on "Bank Instructions Update".

If a dividend payment is made and your financial institution advises us that your nominated account has been closed, Computershare will write to you and ask you to update your payment instructions. Once your new details have been received and recorded, the payment will be deposited into your account.

## What if I don't have a bank account? Can I have my dividends paid to a third party?

Grange Resources accepts payment instructions to a third party account. This means that you can nominate any financial institution account, not just an account in your name. We will then pay your dividends into the nominated account and will continue to do so unless you provide different payment instructions.

### What will happen to my payment if I do not give my banking instruction details?

Your payment will be withheld until such time as you have provided Computershare with your direct credit instructions. You will still receive your dividend statement, which will confirm the number of shares, the amount of the dividend and the date of payment.

## What about the privacy of my payment information?

Your payment information will be held by Computershare and will only be used for the purposes of paying dividends or other payments relating to your shareholding. Payment information will only be disclosed to contractors, such as a printing house, for the purposes of making these payments. Computershare has stringent security measures in place to prevent unauthorized disclosure of your details and these procedures are regularly and independently audited.

**Grange Resources Limited** ABN 80 009 132 405



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## **Return your information:**

Online:

www.investorcentre.com/contact



By Mail:

Computershare Investor Services Pty Limited GPO Box 2975 Melbourne Victoria 3001 Australia

## **Enquiries:**

(within Australia) 1300 850 505 (international) +61 3 9415 4000

Securityholder Reference Number (SRN)

#### SRN WITHHELD DEC

For your security keep your SRN/HIN confidential.

## **Direct Credit**

Use a <u>black</u> pen. Print in CAPITAL letters inside the grey areas.

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Request for Direct Crediting of Payments					
<b>BSB number</b> (eg. 063000)	Account number				
Name in which account is held (eg. JOHN SMITH)					
Name of Australian bank or financial institution	-				
Name of branch or suburb or town	Type of account (eg. cheque, savings, etc.)				
DO NOT USE YOUR CREDIT CARD NUMBER If you are unsure of your BSB number or account num	nber, please check with your bank, building society or credit union.				

## Sign Here - This section <u>must</u> be signed for your instructions to be executed.

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions relating to payments to which I/we am/are entitled to be paid in cash.

Individual or Securityholder 1	Securityholder 2		Securityholder 3		
Director	Director/Company Secretary	Sole Director and Sole Company Secretary			
		Date - Day	Month	Year	
Note: When signed under Power of Attorney, the attorney states that they have not received a notice of revocation. Computershare Investor				/	

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# How to complete this form



## **Request for Direct Crediting of Payments**

Complete this section if you want your cash payments paid directly into your nominated Australian bank, credit union or building society account. Until you advise otherwise, all future cash payments will be paid into the nominated account.

IMPORTANT: DO NOT USE THE NUMBER QUOTED ON YOUR CREDIT CARD

If you do not complete this section or this form is incomplete, unsigned or invalid in any other way, you will continue to receive your payments by cheque.

Neither the company nor the registry will be responsible for any delays in crediting payments to your nominated account as a result of transaction procedures or errors by any financial institution.

This instruction only applies to the specific holding identified by the SRN/HIN and the name appearing on the front of this form.



## Signature(s)

If you have chosen to have your cash payments paid directly into your nominated Australian bank, credit union or building society account and you have completed Section A, you must sign this form as follows in the spaces provided:-

Joint Holding: where the holding is in more than one name, all of the securityholders must sign.

Power of Attorney: to sign under Power of Attorney, you must have already lodged this document with the registry. If

you have not previously lodged this document for notation, please attach a certified photocopy of

the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form must

be signed by that person. If the Company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please

indicate the office held by signing in the appropriate place.

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### DEC SRN WITHHELD

For your security keep your SRN/HIN confidential.

## GO ONLINE TODAY TO REDUCE YOUR ENVIRONMENTAL IMPACT AND RECEIVE YOUR SHAREHOLDER COMMUNICATIONS FASTER AND MORE SECURELY

Dear Shareholder,

Our records show that you have not provided your email address for the above shareholding.

Our company is committed to both its shareholders and the wider community. To that end, we are asking all our shareholders to provide an email address to receive their communications online. This ensures we are providing you with the information you need in the fastest, most cost effective manner possible, while also significantly reducing our environmental impact.

Shareholder communications available online include Annual Report, Voting Forms, Notice of Meeting, Issuer Sponsored Holding Statements, Payment Advices and other company related information. You can view, download or print your shareholding information as you choose.

### WHY GO ONLINE?

Receiving shareholder communications electronically, instead of by post, means:

- > Faster access to important shareholder and company information
- > Reduced environmental impact
- > Secure access to your shareholder documents online, reducing clutter in your home or office
- > Convenient access to all your documents, 24/7

## PROVIDE YOUR DETAILS ONLINE

- Go online to www.investorcentre.com
- Select 'Communication Options' or 'Bank Instructions Update' from the 'Update My Details' menu
- For your security you will be required to register, which simply means entering your Securityholder Reference Number (SRN) or Holder Identification Number (HIN) and choosing a User ID and a password. It's fast, convenient and free!
- Enter the relevant information email address or bank instructions and click 'Submit'.

OR

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## **PROVIDE YOUR DETAILS BY POST**

My email address is:



By providing my email address above I am electing to receive all my shareholder communications via email rather than by post. This includes notifications by email (where offered) of Annual Reports, Voting Forms, Notice of Meeting, Issuer Sponsored Holding Statements, Payment Advices and replaces any prior election I may have made. I acknowledge and agree that I have read and understood Computershare's Terms and Conditions of Use which I can obtain from the Computershare website (www.computershare.com.au/investor), or alternatively by calling the Computershare Helpdesk on 1300 850 505 (within Australia) or +61 3 9415 4000 (if outside Australia).

If you do not wish to receive shareholder communications electronically you do not need to take any action. You can change your election at any time by accessing www.investorcentre.com/au or by calling the Computershare Helpdesk on 1300 850 505.

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