



RAMSAY  
HEALTH CARE

6 February 2014

**Ramsay Health Care Limited**  
ABN 57 001 288 768  
Level 9, 154 Pacific Highway  
St Leonards NSW 2065 Australia  
Telephone +61 2 9433 3444  
Facsimile +61 2 9433 3460  
Email enquiry@ramsayhealth.com.au

Companies Announcements Office  
Australian Securities Exchange Limited  
Exchange Centre  
Level 4, 20 Bridge Street  
SYDNEY NSW 2000

Attention Stephanie Yong

**RAMSAY HEALTH CARE LIMITED**  
**LETTER TO SHAREHOLDERS – FINANCIAL INSTITUTION ACCOUNT**  
**DETAILS**

In accordance with ASX Listing Rule 3.17, please find enclosed a copy of a letter sent today to those Ramsay Health Care Limited security holders for whom we do not have financial institution account details recorded for Direct Credit purposes.

Yours faithfully

**John O'Grady**  
General Counsel & Company Secretary

For personal use only

6<sup>th</sup> February 2014

Dear Securityholder,

### **IMPORTANT CHANGES TO FUTURE CASH DIVIDEND PAYMENTS**

Ramsay Health Care Limited (Ramsay) has decided that all future dividend payments will be made via direct credit into a nominated financial institution account.

Direct crediting is a more secure and convenient way for shareholders to receive their dividend payments. The benefits include dividends credited to your account on the payment date as cleared funds, removal of risk associated with loss, fraud and theft of cheques, and cost savings for Ramsay, which in turn benefits all shareholders.

Direct credit of dividends is consistent with the approach that many other dividend paying ASX-listed companies have taken in recent years.

Accordingly, effective from the 2014 interim dividend to shareholders which is likely to be paid in March 2014 and for the CARES dividend which is payable on 21 April 2014, dividend payments to all Ramsay security holders will be made by direct credit only. No cheque payments will be made.

### **ACTION REQUIRED BY SECURITY HOLDERS**

If you currently receive your dividend payments by cheque, you will need to provide your bank account details by completing the enclosed Direct Credit Facility Form and returning it, in the reply paid envelope to our share registry, Boardroom Pty Limited.

Alternately:

- the completed Direct Credit Facility Form can be faxed to +61 2 92790664;
- you can also provide your banking details on-line at [www.investorserve.com.au](http://www.investorserve.com.au). To use this facility you will need to register as a user by selecting the 'register now button' and completing the steps to create an account.

If you do not provide your account details your next dividend payment will be set aside and retained on your behalf in a non-interest bearing bank account until your account details are received by the share registry.

If you already receive your dividend payments by direct credit you do not need to take any further action and this letter is for your information only.

If you have any questions about this please contact our share registry, Boardroom Pty Limited on 1300 737 760 within Australia and on +61 2 9290 9600 from outside Australia.

Yours sincerely,



**John O'Grady**  
General Counsel & Company Secretary

All correspondence to:

**BoardRoom**  
Smart Business Solutions

Boardroom Pty Limited  
ABN 14 003 209 836

GPO Box 3993  
Sydney NSW 2001

Tel: 1300 737 760 (within Australia)  
Tel: +61 2 9290 9600 (outside Australia)  
Fax: +61 2 9279 0664

www.boardroomlimited.com.au  
enquiries@boardroomlimited.com.au

## REQUEST FOR DIRECT CREDITING OF PAYMENTS

Please credit all dividend/distribution payments from the above holding directly to our account at the following financial institution.

**Note: Payments to accounts domiciled outside Australia cannot be made to a nominated PO Box (required under the AML/CTF Act 2006).**

Select ONE option only:

**Domestic Accounts**  
(for accounts domiciled within Australia, New Zealand, the United Kingdom or the United States only)

**SWIFT Accounts**  
(for accounts domiciled outside Australia only)

**IBAN Accounts**  
(for accounts domiciled within Europe and the United Kingdom only)

**BSE / Bank & Branch / Sort Code / ABA / SWIFT**

**Account Number / IBAN**



Name in which account is held

Suffix No.



Name of bank or financial institution

Type of account (e.g. cheque, savings)



Country in which bank or financial institution is located

If applicable mark here to terminate any reinvestment plan participation



Contact Name

Phone Number – Business Hours

Phone Number – After Hours




### Sign Here – This section must be signed for your instructions to be executed

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions relating to payments of dividends/distributions to which I/we am/are entitled to be paid in cash and that these instructions do not override any previous Reinvestment Plan instructions unless I/we have so indicated by marking in the relevant box above.

**Individual or Securityholder 1**

**Securityholder 2**

**Securityholder 3**




**Sole Director and  
Sole Company Secretary**

**Director**

**Director/Company Secretary**

Day		Month		Year		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please refer overleaf for instructions on completing this form

## Glossary of Terms

ABA:	A 9 digit American Banking Association routing code.
Bank & Branch:	A 6 digit Bank Branch code used in New Zealand (format is xx-xxxx).
BSB:	A 6 digit Bank State Branch code used in Australia (format is xxx-xxx).
IBAN:	International Bank Account Number.
Sort Code:	A 6 digit identifier issued to banks and other institutions in the United Kingdom used to identify specific branches within a Bank (format is xx-xx-xx).
Suffix No:	A 2 digit identifier used by New Zealand banks to identify specific account types.
SWIFT:	An 8 or 11 character bank routing ID used by SWIFT members to electronically transmit international wires. An 8 character SWIFT code represents the main branch of a bank and the 11 character SWIFT code represents a specific branch.

## Instructions on completing this form

When completing this form, please print details clearly in CAPITAL letters, using a black pen.

**Payments to accounts domiciled outside Australia cannot be made to a PO Box. You must provide Boardroom Pty Limited with a street address (required under the Anti-Money Laundering and Counter Terrorism Financing Act 2006).**

**Step 1** - Select the type of account for your payments to be credited to (select **one** option only):

### Domestic Accounts

Select this option if your bank account is domiciled within:

Australia:	Provide your account's BSB, account number and account name.
New Zealand:	Provide your account's Bank & Branch, account number (7 digits), suffix number and account name.
The United Kingdom:	Provide your account's Sort Code, account number and account name.
The United States:	Provide your account's ABA, account number and account name.

### SWIFT Accounts

Select this option if you wish to receive your payments via SWIFT transfer (not available for Australian accounts). Please provide your bank's SWIFT, account number and account name. For New Zealand accounts, please also provide the suffix number.

### IBAN Accounts

Select this option if you are providing your bank account's IBAN (available for accounts domiciled within Europe and the United Kingdom only). Please provide your bank account's IBAN and account name.

**Step 2** - Provide the name of your bank or financial institution, the country in which your bank or financial institution is located, and the type of account (e.g. cheque, savings).

**Step 3** - Provide details of the person who prepared this form so we can contact you if any information needs to be checked.

**Step 4** - Sign the form (see below for signing instructions).

## Signing Instructions

Individual:	This form is to be signed by the Securityholder.
Joint Holding:	Where the holding is in more than one name, all the Securityholders must sign.
Power of Attorney:	To sign as Power of Attorney, you must have already lodged it with Boardroom Pty Limited. Alternatively, attach a certified photocopy of the Power of Attorney to this form.
Companies:	Two Directors, Director & Company Secretary, or Sole Director & Sole Company Secretary can sign.

**Please indicate the office held by signing in the appropriate space.**

### Privacy Statement:

The personal information provided in this form is collected by Boardroom Pty Limited, as registrar for the issuer of the securities you hold. Boardroom Pty Limited's privacy policy can be viewed on our website ([www.boardroomlimited.com.au](http://www.boardroomlimited.com.au)).

Your personal information is required for administration of the register of securityholdings. Should some or all of the requested information not be provided correct administration of your securityholding may not be possible. Your personal information may be disclosed to the issuer of the securities you hold, its or our related bodies corporate, external service companies such as print or mail service providers or otherwise as permitted by law. If, in accordance with the provisions of the Corporations Act the issuer of the securities you hold approves, you may be sent marketing material in addition to general corporate communications. You may elect not to receive marketing material by contacting Boardroom Pty Limited.

## Please return the completed form by post, fax or email to:

<b>Post:</b>	Boardroom Pty Limited GPO Box 3993, Sydney NSW 2001, Australia
<b>Fax:</b>	+61 2 9279 0664
<b>Email:</b>	<a href="mailto:enquiries@boardroomlimited.com.au">enquiries@boardroomlimited.com.au</a>