

**CIRCULAR TO:**    **FULL MEMBERS**  
**LOCAL MEMBERS**  
**BACK OFFICE ACCOUNTING SUPPLIERS**    **NO. 104/00**

**LAST DAY OF TRADING MAY 2000**  
**ALL ORDINARIES SHARE PRICE INDEX**  
**SERIAL OPTION CONTRACT**

The May 2000 All Ordinaries Share Price Index Serial Option contract ceases trading at 12:30pm on Wednesday, 31 May 2000.

The table below outlines the requirements for Traders, Back Office staff and BOA providers for the 12:30pm Option Expiry process.

Processing Timetable

<b>Deadline</b>	<b>Activity</b>
12:30pm	Trading closes in the AO May Serial Option contract
1:00pm	<b>Clearing Members</b> to submit Notice of Option Exercise/Abandonment forms to SFECH (for <b>manual</b> exercise/abandonment's only)
1:30pm	<b>All trades in the expiring options month confirmed within STACS</b>  <b>SFE will apply contract lock ensuring no more allocations/assignments can be performed via STACS</b>
2:00pm	Clearing Members download Reported Position file for expiring option contract to SFE Operations  Members who submit a Reported Position file via a bureau should allow 15 minutes for transfer of the files from the bureau to the Exchange

Members/BOA's should be aware that it is **critical** that these times are met, in order for assigned positions (resulting from manual exercise/abandonment's) to be advised before the close of trading in the underlying futures contract. To ensure timeliness of such notification, SFE and SFECH **will not permit any extensions** to the cut-off times above.

Please ensure you are in a position to comply with these requirements.

**ANGELA KINGHAM**  
**MANAGER - TRADE ADMINISTRATION**

**29 MAY 2000**