



MARKET ANNOUNCEMENT

## Updated Notice of Meeting / Proxy Form

**SYDNEY, Monday 17 April 2023** – HT&E Limited [ASX: HT1] has today released an updated Notice of Meeting for its Annual General Meeting to be held Wednesday, 17 May 2023 at 9:00am (AEST). This updated Notice of Meeting is being circulated to shareholders today.

The updated Notice of Meeting (attached below) contains an additional item proposing a change of company name and consequential modification to the constitution. Other than that additional item, this updated Notice of Meeting is the same as the version previously released on the ASX on 11 April 2023.

ENDS

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The updated Notice of Meeting has been authorised for release by the Board of HT&E Limited.

For further information, please contact:

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NOTICE OF 2023 ANNUAL  
GENERAL MEETING



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Notice is given that the  
2023 Annual General Meeting  
of HT&E Limited (Company)  
will be held on:

**Wednesday, 17 May 2023 at 9:00am (AEST)**

The Annual General Meeting will be conducted online.  
Shareholders can attend and participate at:

**<https://meetings.linkgroup.com/HT123>**

The meeting will be held at:

King & Wood Mallesons,  
Level 61, Governor Phillip Tower,  
1 Farrer Place, Sydney, NSW 2000

Shareholders can participate via the online platform or  
attend in person. If attending in person, please RSVP to  
**[investor@htande.com.au](mailto:investor@htande.com.au)**



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On behalf of the Board of Directors, I am pleased to invite you to attend the 2023 Annual General Meeting (AGM) for HT&E Limited on Wednesday 17 May 2023 at 9:00am (AEST).

Enclosed is the Notice of Meeting that sets out the business of the Annual General Meeting (AGM). The Explanatory Notes to this Notice of Meeting provides additional information on matters to be considered at the AGM. The Explanatory Notes form part of this Notice of Meeting.

The AGM will be conducted as a hybrid meeting.

Shareholders can participate in the AGM via the online virtual platform which will be available at <https://meetings.linkgroup.com/HT123>. This online virtual platform will allow shareholders to view the AGM, vote on resolutions and ask questions.

An Online Guide providing instructions on how to access the online AGM is attached to the ASX announcement of the AGM and is also available at <https://investorcentre.htande.com.au/> under the tab entitled "Annual General Meeting".

We suggest shareholders allow sufficient time to log onto the online virtual platform.

Alternatively, if shareholders wish to attend in person, please RSVP to [investor@htande.com.au](mailto:investor@htande.com.au)

Yours sincerely

A handwritten signature in black ink, appearing to read "Hamish McLennan". The signature is fluid and cursive.

Hamish McLennan  
Chairman, HT&E Limited

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## Ordinary business

### 1. Financial statements

To receive and consider the Financial Report, the Directors' Report and the Independent Auditor's Report for the year ended 31 December 2022.

### 2. Re-Election of Director

Hamish McLennan

To consider and, if thought fit, pass the following as an ordinary resolution:

"That Hamish McLennan who retires as a Director by rotation under the Constitution and the ASX Listing Rules, and being eligible for re-election, be re-elected as a Director of the Company."

### 3. Remuneration Report (Non-Binding Resolution)

To consider and, if thought fit, pass the following as an ordinary resolution:

"That the Company's Remuneration Report for the year ended 31 December 2022 be adopted."

This resolution is advisory only and does not bind the Directors or the Company.

A voting exclusion applies to this Resolution 3 (see below).

### 4. Grant of Deferred Rights to the CEO & Managing Director

To consider and, if thought fit, pass the following as an ordinary resolution:

"That, for the purposes of ASX Listing Rule 10.14, section 200B and 200E of the *Corporations Act 2001* (Cth) (*Corporations Act*) and for all other purposes, approval be given for the issue of 74,856 deferred rights to Mr Ciaran Davis, CEO & Managing Director, in relation to the Company's FY22 Total Incentive Plan award, on the terms summarised in the Explanatory Notes."

A voting exclusion applies to this Resolution 4 (see below).

## Special Resolutions

### 5. Change of Company name and Constitution

To consider, and if thought fit, pass the following as a special resolution:

"That, for the purposes of sections 157(1)(a) and 136(2) of the *Corporations Act* and for all other purposes, the Company adopt ARN Media Limited as its new name and all references to the Company's name within the Constitution be amended to reflect the Company's new name."

### 6. Approval of Financial Assistance

To consider and, if thought fit, pass the following as a special resolution:

"That, in accordance with sections 260A and 260B(2) of the *Corporations Act*, the shareholders approve the provision of financial assistance by each "ARN Regional Group Company" (as defined in the Explanatory Notes) in connection with the acquisition by Australian Radio Network Pty Limited ACN 065 986 987 (a wholly owned subsidiary of the Company) of all of the issued shares in each ARN Regional Group Company (Acquisition) and all elements of that transaction that may constitute financial assistance by any ARN Regional Group Company for the purposes of the *Corporations Act* in connection with the Acquisition described in the Explanatory Notes."

## Voting exclusion statement

### For Item 3 (Remuneration Report) and Item 4 (Grant of Deferred Rights to the CEO & Managing Director)

A vote cast on the resolution in Item 3 (Remuneration Report) and Item 4 (Grant of Deferred Rights to the CEO & Managing Director) must not be cast (in any capacity) by or on behalf of the following:

- a member of the Key Management Personnel (KMP) (being those persons described as Key Management Personnel in the Company's Remuneration Report and including all Directors); or
- a Closely Related Party (as defined in the *Corporations Act*) of such a member.

The Company will disregard any votes cast in favour of the resolution in Item 4 (Grant of Deferred Rights to the CEO & Managing Director) by or on behalf of Mr Ciaran Davis and any of his associates (as defined in the ASX Listing Rules), regardless of the capacity in which the vote is cast.

However, this does not apply to a vote cast in favour of a resolution by:

- a person as proxy or attorney for a person who is entitled to vote on the resolution, in accordance with directions given to the proxy or attorney to vote on the resolution in that way; or
- the Chair of the meeting as proxy or attorney for a person who is entitled to vote on the resolution, in accordance with a direction given to the Chair to vote on the resolution as the Chair decides; or
- a holder acting solely in a nominee, trustee, custodial or other fiduciary capacity on behalf of a beneficiary provided the following conditions are met:
  - the beneficiary provides written confirmation to the holder that the beneficiary is not excluded from voting, and is not an associate of a person excluded from voting, on the resolution; and
  - the holder votes on the resolution in accordance with directions given by the beneficiary to the holder to vote in that way.

## Notes

### Proxies

A shareholder entitled to attend and vote at the AGM is entitled to appoint not more than two proxies, who need not be shareholders of the Company.

Where more than one proxy is appointed, both proxies will be entitled to vote on a poll (subject to any voting exclusion). Each proxy should be appointed to represent a specified percentage or specified number of the shareholder's voting rights. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half the votes.

Fractions of votes will be disregarded.

If you sign and return a Proxy Form and do not nominate a person to act as your proxy, the Chair will be appointed as your proxy by default.

## Appointment of the Chair or other KMP as your proxy

Due to the voting exclusions referred to earlier in relation to Item 3 (Remuneration Report) or Item 4 (Grant of Deferred Rights to the CEO & Managing Director), if you intend to appoint a member of the KMP or their Closely Related Parties, other than the Chair, as your proxy, you are encouraged to direct your proxy on how to vote on Item 3 (Remuneration Report) or Item 4 (Grant of Deferred Rights to the CEO & Managing Director) by marking 'For', 'Against' or 'Abstain' opposite these resolutions on the Proxy Form. If you do not direct a proxy how to vote on Item 3 (Remuneration Report) or Item 4 (Grant of Deferred Rights to the CEO & Managing Director), they will not be able to vote as an undirected proxy and your vote will not be counted. This does not apply to the Chair, who can vote undirected proxies (see below).

## How the Chair will vote undirected proxies

The Chair intends to vote any undirected proxy in favour of all resolutions including Item 3 (Remuneration Report) and Item 4 (Grant of Deferred Rights to the CEO & Managing Director).

You should note that if you appoint the Chair as your proxy, or the Chair is appointed as your proxy by default, and the Proxy Form does not specify whether to vote 'For', 'Against' or 'Abstain', this will be taken as a direction and authorisation to the Chair to vote in accordance with his stated voting intention, which is to vote in favour of all resolutions including Item 3 (Remuneration Report) and Item 4 (Grant of Deferred Rights to the CEO & Managing Director), even if the resolution is connected, directly or indirectly, with the remuneration of the KMP.

Shareholders can always appoint the Chair as their proxy and direct him to cast votes contrary to the Chair's stated voting intention or to abstain from voting on a resolution.

If you appoint the Chair as your proxy but do not wish him to vote in favour of Item 3 (Remuneration Report) or Item 4 (Grant of Deferred Rights to the CEO & Managing Director), it is important for you to complete the voting directions in respect of Item 3 or Item 4 on the Proxy Form.

A Proxy Form accompanies this Notice of Meeting.

Proxy Forms may be lodged as follows:

– **online** at: [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au);



– **scan** this QR Code with your smartphone or tablet to access the Company's dedicated mobile voting site. Login using your holder number and postcode for your shareholding;

– **mail** the completed Proxy Form to HT&E Limited C/- Link Market Services Limited, Locked Bag A14, Sydney South NSW 1235, Australia;

– **fax** the completed Proxy Form to +61 2 9287 0309; or

– **deliver** the completed Proxy Form to the Company's Share Registry at Link Market Services Limited, Level 12, 680 George Street, Sydney NSW 2000, or 1A Homebush Bay Drive, Rhodes NSW 2138 (Monday to Friday, 9:00am to 5:00pm (AEST)).

In each case, the validly completed Proxy Form (together with any other document(s) specified in the instructions to the Proxy Form) must be lodged as directed above no later than 9:00am (AEST) on Monday 15 May 2023. Proxy Forms received after this time will be invalid.

Further directions for the proper completion of Proxy Forms are printed on the Proxy Form.

## Voting by attorney

A shareholder entitled to attend and vote at the AGM may appoint an attorney to vote at the AGM. An original or certified copy of the power of attorney must be received at an address listed above for lodgement at least 48 hours before the commencement of the AGM.

## Corporate representatives

To vote at the AGM, a corporation which is a shareholder, or which has been appointed as a proxy by a shareholder, may appoint a person to act as its representative. The appointment of a representative must comply with section 250D of the Corporations Act. Evidence of the appointment must be brought to the AGM together with any authority under which it is signed. A pro-forma 'Appointment of Corporate Representative' may be obtained from the Company's Share Registry, Link Market Services Limited.

## Voting Entitlements

Pursuant to Regulation 7.11.37 of the *Corporations Regulations 2001* (Cth), the Directors of the Company have determined that the shareholding of each shareholder for the purposes of ascertaining the voting entitlements for the AGM will be as it appears in the Share Register at 7:00pm (AEST) on Monday 15 May 2023.

## Voting by Poll

Voting will be conducted by way of a poll. Shareholders will have one vote for every share held by them (subject to any voting exclusions set out in this Notice of Meeting).

## Jointly Held Shares

If shares are jointly held, only one of the shareholders can vote. If more than one joint shareholder votes, only the vote of the shareholder whose name appears first on the Share Register will be counted.

## Technical Difficulties

The Chairman has discretion as to whether and how the AGM should proceed if a technical difficulty arises. The Chairman will consider the nature of the technical difficulty, the number of shareholders impacted and the extent to which participation is affected. The Chairman may elect to continue with the AGM even if a technical difficulty arises, so shareholders are encouraged to appoint a proxy ahead of the meeting even if they plan to attend the AGM.

By order of the Board.

Jeremy Child  
Company Secretary

14 April 2023

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## Explanatory Notes

These notes have been prepared to assist shareholders with their consideration of items of business proposed for the Company's AGM to be held on Wednesday 17 May 2023 at 9:00am (AEST).

Shareholders can attend and participate at the AGM online at: <https://meetings.linkgroup.com/HT123>

This online virtual platform will allow shareholders to view the AGM, vote on resolutions and ask questions.

An Online Guide providing instructions on how to access the online AGM is attached to the ASX announcement of the AGM and is also available at <https://investorcentre.htande.com.au/> under the tab entitled "Annual General Meeting".

We suggest shareholders allow sufficient time to log onto the online virtual platform.

Alternatively, if shareholders wish to attend in person, please RSVP to [investor@htande.com.au](mailto:investor@htande.com.au).

### Item 1 – Financial Statements

The Company's 2022 Annual Report, including the Financial Report, the Directors' Report and the Independent Auditor's Report for the year ended 31 December 2022, will be presented to the meeting in accordance with section 317 of the Corporations Act. There is no requirement for shareholders to approve these documents.

A copy may be accessed by visiting the Company's website [www.htande.com.au](http://www.htande.com.au) and clicking on the following links: Investor Relations > Annual & Interim Reports > 2022 Annual Report.

A shareholder may elect to receive by mail, free of charge, the Company's 2022 Annual Report. Shareholders who wish to receive a hard copy should contact the Company's Share Registry.

The Company mails a hard copy of the Annual Report (when released each year) only to those shareholders who have elected to receive a hard copy.

The Company's auditor will be present at the AGM and shareholders will be given the opportunity to ask the auditor questions about the conduct of the audit, the preparation and content of the Independent Auditor's Report, the accounting policies adopted by the Company and the independence of the auditor.

Shareholders eligible to vote at the AGM may also submit written questions to the auditor in accordance with the Corporations Act no later than the fifth business day before the date of the AGM. Each of these written questions, if any, will be answered by the auditor at the AGM, provided the question is relevant to:

- the conduct of the audit of the Financial Report; or
- the content of the Independent Auditor's Report.

A list of the written questions to be answered by the auditor at the AGM, if any, will be prepared by the auditor and made available at the start of the AGM.

### Item 2 – Re-Election of Director

#### Hamish McLennan

Hamish McLennan was appointed as Chairman of the Board and Non-executive Director on 30 October 2018.

Hamish McLennan is an experienced media and marketing executive who brings unparalleled expertise to the Board, given the global roles he has held and his depth of understanding of the changing media landscape and the demands of advertisers.

He has a proven track record as an outstanding leader across the media and advertising sectors.

Previous roles Hamish has held include Executive Chairman and Chief Executive Officer of Ten Network Holdings from 2013 to 2015, Executive Vice President for News Corporation in Sydney and New York from 2012 to 2013 and Global Chairman and CEO of Young & Rubicam, a division of WPP, the world's largest communications services group from 2006 to 2011.

#### Committees

Audit & Risk; Remuneration, Nomination & Governance.

#### Other Directorships and offices

Director of REA Group Ltd (Chairman), Rugby Australia Limited (Chairman), Magellan Financial Group Limited (Chairman), Claim Central Pty Limited, Scientific Games Corporation (US company) and Garvan Institute of Medical Research (Fundraising Board).

#### Independence and recommendation

The Board considers Hamish McLennan to be an independent director. The Board recommends that Hamish McLennan be re-elected as a director.

### Item 3 – Remuneration Report (Non-Binding Resolution)

The Remuneration Report for the year ended 31 December 2022 appears on pages 46 to 61 of the 2022 Annual Report.

The Remuneration Report sets out the policy for the remuneration of the Directors and other KMP of the Company and the consolidated entity.

The Corporations Act requires that a resolution be put to the vote that the Remuneration Report be adopted. The Corporations Act expressly provides that the vote is advisory only and does not bind the Directors or the Company.

Notwithstanding the advisory status of the vote on the Remuneration Report, the Directors will take the outcome of the vote into account when considering the Company's remuneration policy.

Shareholders attending the AGM will be given a reasonable opportunity to ask questions about, or make comments on, the Remuneration Report.

The Directors recommend that shareholders vote in favour of Item 3.

### Item 4 – Grant of Deferred Rights to the CEO & Managing Director

The Remuneration, Nomination and Governance Committee (Committee) oversees a Total Incentive Plan (TIP) implemented in 2016 with the purpose of aligning executive remuneration with the Company's business strategy and shareholders'

interests in an ever-changing media market. Based on external feedback and the Company's internal assessment, the Board is of the opinion that the TIP remains the most effective incentive mechanism for the Company.

### Key terms of the TIP

The key terms of the FY22 TIP award are outlined in the Remuneration Report on pages 46 to 61 of the 2022 Annual Report.

Under the TIP, eligible executives (including Mr Davis) receive an annual incentive award which, if performance conditions are met, is delivered half in cash and half in equity. The quantum of cash and equity delivered to each eligible executive is based on performance over the relevant financial year (in the case of the TIP award to which Item 4 relates, the relevant year is the 2022 financial year (FY22)).

Accordingly, under the FY22 TIP award, Mr Davis' total award is to be delivered half in cash and half in equity.

The equity component will be received, subject to shareholder approval, by Mr Davis in the form of a grant of deferred rights to acquire shares in the Company (Rights). The Rights vest and are automatically exercised into shares, subject to continued employment, over a one year vesting period. Shares allocated on vesting and automatic exercise of the Rights are then subject to a further two year trading restriction. If shareholder approval is not obtained, the balance of Mr Davis' award will be in cash rather than equity.

Following shareholder approval at the AGM, the Company will grant Rights in respect of the equity component of the FY22 TIP award to Mr Davis. Shares will be acquired on-market to satisfy Rights that vest under the Company's incentive plans.

### Remuneration package

Information about Mr Davis' remuneration package is set out in the Remuneration Report of the 2022 Annual Report, specifically pages 56 to 58. This notes that Mr Davis' actual remuneration for the year ended 31 December 2022 was \$1,907,310 made up of \$1,200,589 total fixed remuneration, \$155,250 of TIP and \$551,480 of Vested TIP (which includes the shares in relation to the 2021 TIP that have now vested valued at the share price at vesting date).

### Approvals sought

Shareholders are asked to approve the grant of Rights to Mr Davis, in relation to the FY22 TIP on the terms and conditions summarised in these Explanatory Notes.

Approval of this resolution will also result in the Rights granted to Mr Davis being included as an exception to ASX Listing Rule 7.1. This means the Rights granted to Mr Davis, and any shares issued pursuant to this approval, will not use up part of the 15% limit available under ASX Listing Rule 7.1.

Shareholder approval is also being sought for the potential future retirement benefits under sections 200B and 200E of the Corporations Act should any of the Rights the subject of Item 4 vest as a result of Mr Davis' employment ceasing.

If Mr Davis' employment ceases before his Rights vest due to his resignation or termination for cause, all of his unvested Rights will generally lapse at cessation. However, where Mr Davis ceases employment before his Rights vest for any other reason, a pro-rata portion of unvested Rights will continue "on-foot" and vest at the end of the original vesting period (31 December 2023). The Board also has a broader discretion to apply any other treatment to unvested Rights that it deems appropriate in the circumstances.

In the event Mr Davis ceases employment with the Company during the restriction period (ie. before the date that is two years from the date the Rights vest), the trading restrictions on shares will continue to apply (or there will be deferral of the cash payment where Rights are settled in cash) until the end of the original restriction period.

Under section 200B of the Corporations Act, a company may only give a person a benefit in connection with their ceasing to hold a managerial or executive office in the company if it is approved by shareholders or an exception otherwise applies.

### Value of the retirement benefits

The total value of the proposed benefit to be approved by shareholders under this Resolution cannot be determined in advance. This is because various matters will or are likely to affect the value, including the market price of shares at the time that any Rights vest and the period that Mr Davis remains employed during the restriction period.

If and when the Rights vest, the value of the benefit can be calculated by multiplying the number of shares that Mr Davis receives by the market price of shares at that vesting time.

The Company is seeking this approval to assist it to meet its obligations to Mr Davis and to provide the Company with flexibility to continue to remunerate executive directors fairly and responsibly.

It should be noted that there is no current intention for Mr Davis to vacate his role of CEO & Managing Director.

Shareholders should be aware that approval is not being sought for the purposes of the related party provisions contained in Chapter 2E of the Corporations Act, because the Board (other than Mr Davis who is not able to make a recommendation due to his interest in this Resolution) considers that the issue of the Rights (and any shares following the vesting of the Rights) pursuant to Item 4 constitute part of Mr Davis' reasonable remuneration (and therefore falls within the exception set out in section 211 of the Corporations Act). In reaching this conclusion, the Board has had regard to a variety of factors including market practice and the remuneration offered to persons in comparable positions at comparable companies.

### ASX Listing Rule 10.14 & 14.1A

Under ASX Listing Rule 10.14, a Director is only permitted to acquire equity securities under an employee incentive scheme after the Company has obtained shareholder approval.

Exceptions to Listing Rule 10.14 are set out in Listing Rule 10.16 which provides:

Rule 10.14 does not apply to the following:

- a) Securities purchases on-market by or on behalf of directors or their associates under an employee incentive scheme where the terms of the scheme permit such purchases.
- b) The grant of options or other rights to acquire securities to directors under an employee incentive scheme, where the securities to be acquired on the exercise of the options or in satisfaction of the rights are required by the terms of the scheme to be purchased on market.

For the purposes of ASX Listing Rule 14.1A, if approval is not obtained from shareholders, then the Board will consider whether to proceed with the grant, make the grant on different terms or acquire shares on-market to satisfy the Rights.

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## Explanatory Notes continued

### TIP – Key Terms

The following table provides an overview of key terms of the proposed grant of Rights to Mr Davis:

Key Terms	Details
Details of the proposed FY22 TIP Rights grant	<p>Following the end of FY22, the Company assessed performance against the FY22 TIP performance conditions over the financial year and, based on this, determined the annual incentive outcome payable to each eligible executive (including Mr Davis) (FY22 TIP Award Outcome).</p> <p>An explanation of how the Committee determined FY22 TIP Award Outcomes, including an overview of the FY22 TIP performance conditions and actual performance achieved, is outlined in the Remuneration Report on pages 54 to 55 of the 2022 Annual Report.</p> <p>Under the FY22 TIP award, Mr Davis' total award is to be delivered half in cash and half in equity.</p> <p>Subject to shareholder approval, 74,856 Rights for the FY22 TIP will be granted to Mr Davis. The number of Rights to be granted has been calculated as follows:</p> $\frac{\text{FY22 TIP Award Outcome } (\$310,500) \text{ multiplied by } 50\%^*}{\text{divided by}} \\ \text{Volume weighted average price (adjusted for capital events) (VWAP)} \\ \text{of the Company's shares over the first five trading days of FY22 } (\$2.074).$ <p>* 50% of the FY22 TIP Award Outcome is provided in the form of Rights. The remaining 50% is provided as a cash payment.</p>
Entitlements	<p>Each Right is a right to acquire one share in the Company (or an equivalent cash amount) at no cost, subject to Mr Davis' continued employment with the Company over the applicable vesting period.</p> <p>Rights do not carry any dividend or voting rights. However, any dividends that are paid by the Company prior to the vesting of Rights, in respect of the number of Rights that eventually vest, will be delivered to Mr Davis in the form of additional shares (or an equivalent cash amount). Additional shares delivered in respect of dividends will be acquired on-market.</p> <p>For the FY22 TIP, the number of additional shares received will be determined by dividing the cash value of dividends paid over the vesting period for each Right (in respect of the number of Rights that eventually vest) by the VWAP of the Company's shares over the five trading days prior to each dividend payment date.</p> <p><i>Rights are non-transferable, except in limited circumstances or with the consent of the Board.</i></p>
Date of grant	<p>If shareholder approval is obtained, the Rights will be granted to Mr Davis as soon as practicable after the AGM, but in any event, within 12 months of the AGM.</p>
Vesting condition and period	<p>Rights will vest, subject to continued employment with the Company, on the date 12 months following the end of the relevant TIP performance period.</p> <p>For the FY22 TIP award, the performance period was from 1 January 2022 to 31 December 2022 (following which the FY22 TIP Award Outcome was determined by the Committee).</p> <p>Rights granted in respect of the FY22 TIP will therefore vest on 31 December 2023, subject to Mr Davis' continued employment up to this date (i.e. the vesting period is from 1 January 2023 to 31 December 2023).</p> <p>Rights will be automatically exercised following vesting (i.e. Mr Davis does not need to do anything to exercise the Rights and receive shares).</p>
Allocation of shares	<p>Upon vesting and automatic exercise of Rights, Mr Davis will receive one fully paid ordinary share in the Company in relation to each Right.</p> <p>The Company's obligation to allocate shares on vesting may be satisfied by acquiring shares on-market or transferring shares from an employee share trust.</p> <p>In accordance with the terms of the TIP, the Board also has discretion to settle vested Rights in the form of a cash payment (the value of this cash payment to be equivalent to the market value, at the end of the two year restriction period, of shares that would have otherwise been delivered). Where Rights are to be settled with a cash payment, the payment will be made following the end of the restriction period which would have otherwise applied in respect of the underlying shares (i.e. the two year period ending after 31 December 2025 for the FY22 TIP).</p>
Trading restrictions	<p>Shares allocated to Mr Davis under the TIP will be subject to a trading restriction for a period of two years from the date the Rights vest.</p> <p>For the FY22 TIP award, the restriction period will begin on the date that the shares are allocated (i.e. on or around 1 January 2024) and end on 31 December 2025.</p> <p>The Company's Securities Trading Policy and Guidelines will also apply to shares allocated following vesting of Rights.</p>
Price payable for securities	<p>No amount will be payable in respect of the grant of Rights, nor in respect of any shares allocated upon the vesting of Rights.</p>

Key Terms	Details																					
Cessation of employment	<p>If Mr Davis ceases employment with the Company before the Rights vest, the treatment of his Rights will depend on the circumstances of cessation.</p> <p>Where Mr Davis ceases employment before his Rights vest due to his resignation or termination for cause (including gross misconduct), all of his unvested Rights will generally lapse at cessation.</p> <p>Where Mr Davis ceases employment before his Rights vest for any other reason, a pro-rata portion of unvested Rights (based on the portion of the vesting period elapsed at cessation) will continue "on-foot" and vest at the end of the original vesting period.</p> <p>The Board also has a broader discretion to apply any other treatment to unvested Rights that it deems appropriate in the circumstances.</p> <p>In the event Mr Davis ceases employment with the Company during the restriction period, the trading restrictions on shares will continue to apply (or there will be deferral of the cash payment where Rights are settled in cash) until the end of the original restriction period.</p>																					
Clawback	<p>The Board may, in its absolute discretion, determine that some or all unvested Rights should be forfeited in certain circumstances such as gross misconduct, material misstatement or fraud (in accordance with the Company's clawback policy).</p> <p>The Board may also forfeit unvested Rights where the performance outcomes that led to the grant of Rights being made, are later determined to have been incorrectly measured or not sustained.</p>																					
Securities previously issued	<p>As per ASX Listing Rule 10.15.5, the number of securities previously issued to Mr Davis under the TIP is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Year ended 31 December</th> <th style="text-align: left;">Number of rights awarded</th> <th style="text-align: left;">Average acquisition price</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>508,779</td> <td>Nil</td> </tr> <tr> <td>2020</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>2019</td> <td>97,289</td> <td>Nil</td> </tr> <tr> <td>2018</td> <td>395,252</td> <td>Nil</td> </tr> <tr> <td>2017</td> <td>66,255</td> <td>Nil</td> </tr> <tr> <td>2016</td> <td>209,073</td> <td>Nil</td> </tr> </tbody> </table>	Year ended 31 December	Number of rights awarded	Average acquisition price	2021	508,779	Nil	2020	Nil	Nil	2019	97,289	Nil	2018	395,252	Nil	2017	66,255	Nil	2016	209,073	Nil
Year ended 31 December	Number of rights awarded	Average acquisition price																				
2021	508,779	Nil																				
2020	Nil	Nil																				
2019	97,289	Nil																				
2018	395,252	Nil																				
2017	66,255	Nil																				
2016	209,073	Nil																				
Other information	<p>It is noted that Mr Davis is a Director of the Company per ASX Listing Rule 10.14.1. No other Director of the Company is eligible to participate in the TIP or any other employee incentive scheme of the Company.</p> <p>There is no loan scheme in relation to the grant of Rights under the FY22 TIP.</p>																					
Other information required by ASX Listing Rules	<p>Details of any securities issued under the TIP will be published in the annual report of the Company relating to the period in which they were issued, along with a statement that approval for the issue was obtained under ASX Listing Rule 10.14.</p> <p>Any additional persons covered by listing rule 10.14 who become entitled to participate in an issue of securities under the TIP after this resolution is approved and who were not named in this Notice of Meeting will not participate until shareholder approval is obtained under ASX Listing Rule 10.14.</p>																					

A voting exclusion statement applicable to Item 4 is set out in the Notice of Meeting.

The Directors (other than Mr Davis who abstains from making a recommendation because of his interest in the resolution) unanimously recommend that shareholders vote in favour of Item 4.

The Chairman intends to vote undirected proxies in favour of Item 4.

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## Special Resolutions

### Item 5 – Change of Company Name and Constitution

The Company's current name, HT&E Limited, was derived from the words "Here, There and Everywhere" and was adopted in 2017. The name HT&E was chosen to reflect the changes to the business at the time and its key operations in radio, outdoor and digital. With the Company's sale of Adshel in 2018 and recent sales of its shares in non-core businesses such as Soprano and Luxury Escapes, as well as its acquisition of the ARN regional network in 2022, the Company considers it is an appropriate time to change its name to "ARN Media Limited" to reflect the core focus of the business on its integrated Australia wide radio network and digital audio assets.

ARN Media Limited more accurately describes the Company's core business and aligns with the future strategic direction of the Company.

Section 157 of the Corporations Act provides that a company may change its name if the company passes a special resolution adopting a new name and that the change of name takes effect when the Australian Securities and Investments Commission alters the details of the company's registration. Section 136(2) of the Corporations Act provides that a company may modify its constitution by special resolution.

Item 5 seeks the approval of shareholders for the Company to change its name to ARN Media Limited and modify its Constitution to reflect the change of name. Approval is sought by special resolution, which requires at least 75% of the votes that are cast on the resolution to be in favour of the resolution. If this resolution is passed the change of name will take effect when the Australian Securities and Investments Commission alters the details of the Company's registration.

There will be a change to the Company's ASX listing code from HT1 to A1N which will be announced on the ASX's announcement platform when the change of name takes effect. The Company's updated Constitution will also be attached to this announcement.

The Directors recommend that shareholders vote in favour of Item 5.

### Item 6 – Financial Assistance

Approval is sought by special resolution, which requires at least 75% of the votes that are cast on the resolution to be in favour of the resolution. Item 6 seeks the approval of the Company's shareholders, pursuant to sections 260A and 260B(2) of the Corporations Act, for financial assistance to be provided by:

1. Radio Central Victoria Pty Ltd ACN 123 520 338;
2. Commercial Broadcasters Proprietary Limited. ACN 009 476 653;
3. Radio West Coast Pty Ltd ACN 129 643 545;
4. Spencer Gulf Broadcasters Pty Ltd ACN 156 473 639;
5. Digital Radio Broadcasting Darwin Pty Ltd ACN 625 618 840;
6. Hot 91 Pty Ltd ACN 101 804 371;
7. Radio Barrier Reef Pty Ltd ACN 113 960 651;
8. Radio Cairns Pty Ltd ACN 113 960 722;
9. Radio Gladstone Pty Ltd ACN 113 960 642;
10. Radio Mackay Pty Ltd ACN 113 960 606;
11. Radio Rockhampton Pty Ltd ACN 113 960 624;
12. Radio Townsville Pty Ltd ACN 113 960 688;
13. Hot Tomato Australia Pty Limited ACN 100 626 739;
14. Bundaberg Narrowcasters Pty. Ltd. ACN 093 077 279;
15. Hot Tomato Narrowcasting Pty Limited ACN 101 339 593;
16. AMI Radio Pty Limited ACN 075 044 861;
17. Digi-Lution Pty Ltd ACN 159 772 559;
18. Tasmanian Broadcasters Pty Ltd ACN 139 587 492;
19. The Radio Sales Network Pty Ltd ACN 080 468 828;
20. Bass Radio Pty Limited ACN 084 276 666;
21. Burnie Broadcasting Service Proprietary Limited. ACN 009 476 920;
22. Cairns Broadcasters Pty Ltd ACN 122 696 879;
23. Mackay Broadcasters Pty Ltd ACN 122 696 842;
24. North East Tasmanian Radio Broadcasters Proprietary Limited. ACN 009 477 061;
25. Northern Tasmania Broadcasters Proprietary Limited ACN 009 476 813;
26. Queensland Regional Broadcasters Pty Ltd ACN 122 696 753;
27. The Hot Tomato Broadcasting Company Pty Limited ACN 102 902 116;
28. Ambersky Pty. Limited ACN 065 795 066;
29. East Coast Radio Pty. Limited ACN 003 766 541;
30. Northern Territory Broadcasters Pty Ltd ACN 092 372 855;
31. Radio Ballarat Pty. Ltd. ACN 007 225 863;
32. Radio Hunter Valley Pty. Limited ACN 003 743 253;
33. Radio Murray Bridge Pty Limited ACN 087 293 605;
34. ARN Regional Pty Ltd ACN 001 702 281;
35. South Coast & Tablelands Broadcasting Pty Ltd ACN 000 849 392;
36. Wollongong Broadcasters Pty. Limited ACN 070 739 758;
37. Bundaberg Broadcasters Pty. Ltd. ACN 009 662 346;
38. Eyre Peninsula Broadcasters Pty Ltd ACN 008 145 113;
39. Riverland Broadcasters Pty Ltd ACN 007 513 500; and
40. Star Broadcasting Network Pty Ltd ACN 083 443 501,

(each an ARN Regional Group Company and together, the ARN Regional Group Companies).

#### (a) Background

In the notice of meeting issued to shareholders on 1 April 2022, reference was made to the acquisition by the Company of each "ARN Regional Group Company" (as defined in the Explanatory Notes), and the requirement for the shareholders to pass certain resolutions in accordance with sections 260A and 260B(2) of the Corporations Act (Financial Assistance Resolutions). It is a requirement under the Corporations Act that a notice of meeting for Financial Assistance Resolutions be lodged with ASIC prior to being issued to shareholders. The 1 April 2022 notice of meeting was not lodged with ASIC prior to the Financial Assistance Resolutions being passed by the shareholders.

This notice of meeting has been lodged with ASIC in accordance with the requirements of the Corporations Act, and accordingly the shareholders are asked to consider and, if thought fit, pass this Item 6 as a special resolution.

### (b) Funding Arrangements

As announced to the market on 4 January 2022, Australian Radio Network Pty Limited ACN 065 986 987 (a wholly owned subsidiary of the Company) acquired from Grant Broadcasters Pty Ltd all of the issued shares in the ARN Regional Group Companies for \$307,500,000 (the Acquisition).

The Acquisition was partly or wholly funded by existing debt facilities (Debt Funding) provided to the Company and its subsidiaries under one or more facility agreements entered into by, among others, the Company and a number of financial institutions (Banking Documents).

### (c) Obligations to Financiers

The Company wishes to include some or all of the ARN Regional Group Companies as a party to the Banking Documents as obligors and as such they will be required to guarantee the performance of the obligations of the Company and its subsidiaries (as borrower and/or guarantor), which includes the repayment of the Debt Funding.

By becoming party to the Banking Documents as obligors, among other benefits, much greater flexibility will be afforded to effect intra-group transactions with the relevant ARN Regional Group Companies and certain of the ARN Regional Group Companies will also be capable of directly accessing the facilities made available under the Debt Funding.

In addition, as a result of providing a guarantee under the Banking Documents, the relevant ARN Regional Group Companies will also be required to guarantee the performance of the obligations of the Company and/or its subsidiaries under a number of other existing third-party ancillary debt finance provided to the Company and/or its subsidiaries (Ancillary Finance Documents).

These are customary requirements for such funding arrangements. It is expected that the relevant ARN Regional Group Companies will also give certain customary representations, warranties and undertakings, and will grant the financiers certain customary rights in the event that the relevant ARN Regional Group Companies commit certain defaults (such as committing a material breach or becoming insolvent).

### (c) Financial Assistance

Section 260A of the Corporations Act prohibits a company from financially assisting any person to acquire shares in that company or a holding company of that company, unless the assistance:

- does not materially prejudice the interests of the company or its shareholders or the company's ability to pay its creditors;
- is approved by shareholders under section 260B of the Corporations Act; or
- falls within a limited number of exemptions under section 260C of the Corporations Act, none of which apply to the Acquisition.

As described above, the Acquisition was partly or wholly funded by the Debt Funding and it is expected that the relevant ARN Regional Group Companies will guarantee the obligations of the Company and/or its subsidiaries under the Banking Documents (including the repayment of the Debt Funding) and the Ancillary Finance Documents, which may directly or indirectly assist another entity to acquire shares in an ARN Regional Group Company.

This assistance may constitute financial assistance to acquire shares in an ARN Regional Group Company for the purposes of section 260A of the Corporations Act. The ARN Regional Group Companies will therefore seek the approval of their shareholders to give such financial assistance. This is a typical practice in such circumstances.

### (e) Effects of the Proposed Financial Assistance

The relevant ARN Regional Group Companies may suffer adverse effects as a result of participating in the arrangements in connection with the Acquisition, including:

- the relevant ARN Regional Group Companies may become liable as a guarantor for the guaranteed money, and may become subject to enforcement action by the financiers under the Banking Documents or the Ancillary Finance Documents (together, Finance Documents) in the event of a default under the Finance Documents; and
- the customary representations, warranties and undertakings which each relevant ARN Regional Group Company is contemplated to give may impose certain restrictions on its ability to:
  - grant further security over its assets or dispose of assets;
  - make distributions to shareholders; and
  - borrow money in the future or incur further financial indebtedness.

### (f) Reasons for Giving Financial Assistance

The main reasons for the giving of financial assistance described above in connection with the Acquisition are:

- greater flexibility will be afforded to effect intra-group transactions with the relevant ARN Regional Group Companies; and
- it benefits each relevant ARN Regional Group Company to assist its holding company to be able to obtain finance in order to provide to its subsidiaries (including the relevant ARN Regional Group Companies) with finance on better terms than would be available to the relevant ARN Regional Group Company on a standalone basis.

### (g) Requirement for Approval by the Company's Shareholders

In addition, under section 260B(2) of the Corporations Act, if a company giving financial assistance will be a subsidiary of a listed Australian company immediately after the relevant acquisition of shares, the financial assistance must also be approved by a special resolution passed at a general meeting by the shareholders of the listed company.

Accordingly, the relevant ARN Regional Group Companies can only financially assist to acquire shares as contemplated under the Finance Documents if the shareholders of the Company pass a special resolution approving the financial assistance at a general meeting.

The Directors recommend that shareholders vote in favour of Item 6.


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## LODGE YOUR VOTE

 **ONLINE**  
<https://investorcentre.linkgroup.com>

 **BY MAIL**  
HT&E Limited  
C/- Link Market Services Limited  
Locked Bag A14  
Sydney South NSW 1235 Australia

 **BY FAX**  
+61 2 9287 0309

 **BY HAND**  
Link Market Services Limited  
Parramatta Square, Level 22, Tower 6,  
10 Darcy Street, Parramatta NSW 2150; or  
Level 12, 680 George Street, Sydney NSW 2000

 **ALL ENQUIRIES TO**  
Telephone: 1300 553 550    Overseas: +61 1300 553 550



**X99999999999**

## PROXY FORM

I/We being a member(s) of HT&E Limited and entitled to attend and vote hereby appoint:

### APPOINT A PROXY

**the Chair of the Meeting (mark box)**

**OR** if you are **NOT** appointing the Chair of the Meeting as your proxy, please write the name and email of the person or body corporate you are appointing as your proxy. An email will be sent to your appointed proxy with details on how to access the virtual meeting.

Name

Email

or failing the person or body corporate named, or if no person or body corporate is named, the Chair of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at **9:00am (AEST) on Wednesday, 17 May 2023 (the Meeting)** and at any postponement or adjournment of the Meeting.

The Meeting will be conducted as a hybrid event. You can participate by attending in person at **King Wood Mallesons, Level 61, Governor Phillip Tower 1, Ferrer Place, Sydney, NSW 2000** or logging in online at <https://meetings.linkgroup.com/HT123> (refer to details in the Virtual Annual General Meeting Online Guide).

**Important for Resolution 3:** If the Chair of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, you expressly authorise the Chair of the Meeting to exercise the proxy in respect of Resolution 3, even though the Resolution is connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (KMP).

**The Chair of the Meeting intends to vote undirected proxies in favour of each item of business.**


### VOTING DIRECTIONS

**Proxies will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting.**

**Please read the voting instructions overleaf before marking any boxes with an .**

#### Resolutions

	For	Against	Abstain*		For	Against	Abstain*
2 Re-Election of Hamish McLennan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5 Change of Company name and Constitution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Remuneration Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6 Approval of Financial Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Grant of Deferred Rights to the CEO & Managing Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

 \* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

### SIGNATURE OF SHAREHOLDERS – THIS MUST BE COMPLETED

Shareholder 1 (Individual)

Joint Shareholder 2 (Individual)

Joint Shareholder 3 (Individual)

Sole Director and Sole Company Secretary

Director/Company Secretary (Delete one)

Director

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth).

**HT1 PRX2301N**

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STEP 1

STEP 2

STEP 3



## HOW TO COMPLETE THIS SHAREHOLDER PROXY FORM

### YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. **Please note: you cannot change ownership of your shares using this form.**

### APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name of that individual or body corporate in Step 1. A proxy need not be a shareholder of the Company.

### DEFAULT TO CHAIRMAN OF THE MEETING

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairman of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairman of the Meeting will be voted according to the instructions set out in this Proxy Form, including where the Resolution is connected directly or indirectly with the remuneration of KMP.

### VOTES ON ITEMS OF BUSINESS – PROXY APPOINTMENT

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- return both forms together.

### SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

**Individual:** where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

### CORPORATE REPRESENTATIVES

If a representative of the corporation is to attend the Meeting virtually the appropriate "Certificate of Appointment of Corporate Representative" must be received at [registrars@linkmarketservices.com.au](mailto:registrars@linkmarketservices.com.au) prior to admission in accordance with the Notice of Annual General Meeting. A form of the certificate may be obtained from the Company's share registry or online at [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au).

### LODGEMENT OF A PROXY FORM

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **9:00am (AEST) on Monday, 15 May 2023**, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



#### ONLINE

<https://investorcentre.linkgroup.com>

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" - Shareholder Reference Number (SRN) or Holder Identification Number (HIN).



#### BY MOBILE DEVICE

Our voting website is designed specifically for voting online. You can now lodge your proxy by scanning the QR code adjacent or enter the voting link <https://investorcentre.linkgroup.com> into your mobile device. Log in using the Holder Identifier and postcode for your shareholding.

#### QR Code



To scan the code you will need a QR code reader application which can be downloaded for free on your mobile device.



#### BY MAIL

HT&E Limited  
C/- Link Market Services Limited  
Locked Bag A14  
Sydney South NSW 1235  
Australia



#### BY FAX

+61 2 9287 0309



#### BY HAND

delivering it to Link Market Services Limited\*  
Parramatta Square  
Level 22, Tower 6  
10 Darcy Street  
Parramatta NSW 2150

or

Level 12  
680 George Street  
Sydney NSW 2000

\*During business hours Monday to Friday (9:00am - 5:00pm)

# Virtual Meeting Online Guide

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## Before you begin

Ensure your browser is compatible. Check your current browser by going to the website: **[whatismybrowser.com](http://whatismybrowser.com)**

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Supported browsers are:

- Chrome – Version 44 & 45 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 & OS X v10.10 and after
- Internet Explorer – 11 and up
- Edge – 92.0 and up

**To attend and vote you must have your securityholder number and postcode.**

Appointed Proxy: Your proxy number will be provided by Link before the meeting.

**Please make sure you have this information before proceeding.**



# Virtual Meeting Online Guide

## Step 1

Open your web browser and go to <https://meetings.linkgroup.com/HT123>

## Step 2

Log in to the portal using your full name, mobile number, email address, and participant type.

Please read and accept the terms and conditions before clicking on the blue **'Register and Watch Meeting'** button.

- On the left – a live webcast of the Meeting starts automatically once the meeting has commenced. If the webcast does not start automatically please press the play button and ensure the audio on your computer or device is turned on.
- On the right – the presentation slides that will be addressed during the Meeting
- At the bottom – buttons for 'Get a Voting Card', 'Ask a Question' and a list of company documents to download

**Note:** If you close your browser, your session will expire and you will need to re-register. If using the same email address, you can request a link to be emailed to you to log back in.

## 1. Get a Voting Card

To register to vote – click on the 'Get a Voting Card' button.

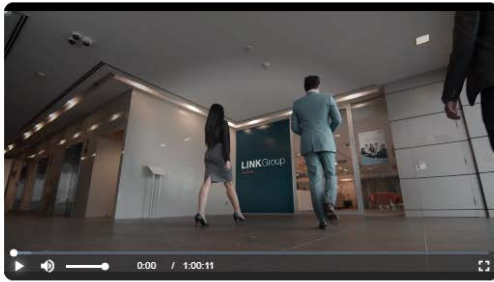
This will bring up a box which looks like this.

If you are an individual or joint securityholder you will need to register and provide validation by entering your securityholder number and postcode.

If you are an appointed Proxy, please enter the Proxy Number issued by Link in the PROXY DETAILS section. Then click the **'SUBMIT DETAILS AND VOTE'** button.

Once you have registered, your voting card will appear with all of the resolutions to be voted on by securityholders at the Meeting (as set out in the Notice of Meeting). You may need to use the scroll bar on the right hand side of the voting card to view all resolutions.

Securityholders and proxies can either submit a Full Vote or Partial Vote.



+

Get a Voting Card

?

Ask a Question

**Downloads**

- Speakers Bio's
- Sustainability Report
- Notice of meeting
- Online Guide
- Annual Report

JOHN SAMPLE
\*\*\*\*\*0014
✕

**Voting Card**

Please complete your vote by selecting the required voting instruction (For, Against or Abstain) for each resolution. If you would like to complete a partial vote, please specify the number of votes for each resolution in the Partial Vote section. Proxy holder votes will only be applied to discretionary (undirected) votes. Directed votes will be applied as per the shareholder's voting instructions.

Full Vote
Partial Vote

**Resolution 1**     For     Against     Abstain

GENERAL BUSINESS

SUBMIT VOTE

### Full Votes

To submit a full vote on a resolution ensure you are in the **'Full Vote'** tab. Place your vote by clicking on the **'For'**, **'Against'**, or **'Abstain'** voting buttons.

### Partial Votes

To submit a partial vote on a resolution ensure you are in the **'Partial Vote'** tab. You can enter the number of votes (for any or all) resolution/s. The total amount of votes that you are entitled to vote for will be listed under each resolution. When you enter the number of votes it will automatically tally how many votes you have left.

**Note:** If you are submitting a partial vote and do not use all of your entitled votes, the un-voted portion will be submitted as No Instruction and therefore will not be counted.

Once you have finished voting on the resolutions scroll down to the bottom of the box and click on the **'Submit Vote'** or **'Submit Partial Vote'** button.

**Note:** You can close your voting card without submitting your vote at any time while voting remains open. Any votes you have already made will be saved for the next time you open up the voting card. The voting card will appear on the bottom left corner of the webpage. The message **'Not yet submitted'** will appear at the bottom of the page.

You can edit your voting card at any point while voting is open by clicking on **'Edit Card'**. This will reopen the voting card with any previous votes made.

At the conclusion of the Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide windows advising the remaining voting time. Please make any changes and submit your voting cards. Once voting has been closed all submitted voting cards cannot be changed.

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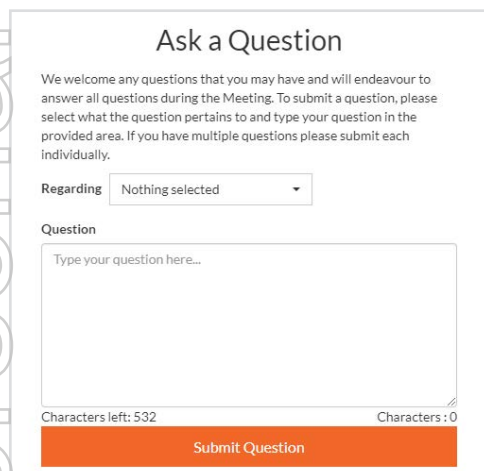
# Virtual Meeting Online Guide *continued*

## 2. How to ask a question

**Note:** Only verified Securityholders, Proxyholders and Corporate Representatives are eligible to ask questions.

If you have yet to obtain a voting card, you will be prompted to enter your security holder number or proxy details before you can ask a question. To ask a question, click on the 'Ask a Question' button either at the top or bottom of the webpage.

The 'Ask a Question' box will then pop up with two sections for completion.



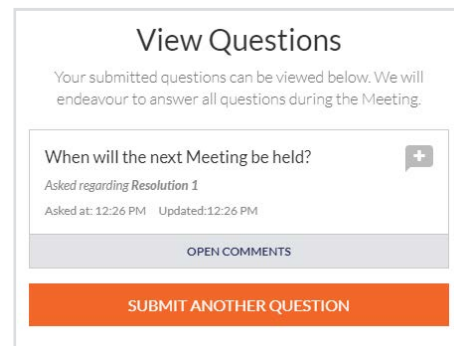
In the 'Regarding' section click on the drop down arrow and select the category/resolution for your question.

Click in the 'Question' section and type your question and click on 'Submit'.

A 'View Questions' box will appear where you can view your questions at any point. Only you can see the questions you have asked.

If your question has been answered and you would like to exercise your right of reply, you can submit another question.

Note that not all questions are guaranteed to be answered during the Meeting, but we will do our best to address your concerns.



## 3. Downloads

View relevant documentation in the Downloads section.

## 4. Voting closing

Voting will end 5 minutes after the close of the Meeting.

At the conclusion of the Meeting a red bar with a countdown timer will appear at the top of the Webcast and Slide screens advising the remaining voting time. If you have not submitted your vote, you should do so now.

## Contact us

### Australia

T +61 1800 990 363

E [info@linkmarketservices.com.au](mailto:info@linkmarketservices.com.au)