

SWIFT MyStandards – Access and Login

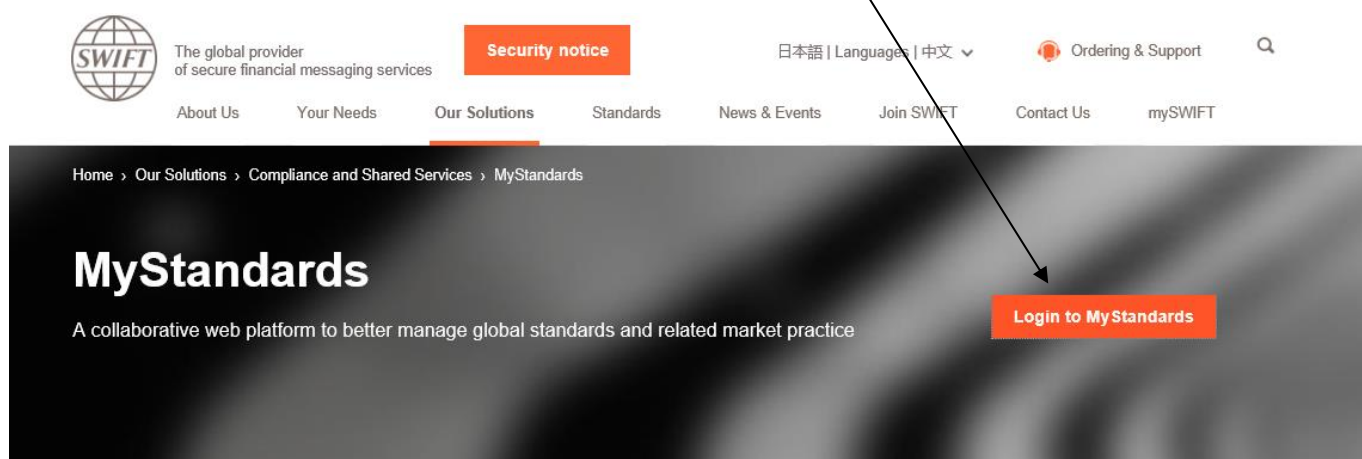
ASX has created a Community in the online portal SWIFT MyStandards for the purpose of sharing published ISO 20022 usage guidelines for Corporate Action notifications. ASX generally uses SWIFT MyStandards to publish ISO 15022 and 20022 usage guidelines as used by ASX and its customers for various services including Austraclear, ASX Collateral and Corporate Action Notifications.

The following instructions provide an overview of

- how to set up as a new user and access MyStandards;
- how to request access to the ASX Corporate Actions Community and view usage guidelines;
- where to find more information.

A. New User set up

1. The url address for MyStandards is <http://www.swift.com/mystandards>. Save this url as a favourite so you can easily access the website in future. A sample of the page is shown below.
2. If you have an existing account on swift.com click on “Login to MyStandards” on the upper right hand side of page. You can then skip to paragraph 8 of these instructions.



Standards made simple



To help you use standards more effectively, we've worked with the industry to develop MyStandards, a collaborative online platform for users of SWIFT MT, MX and ISO 20022 standards.

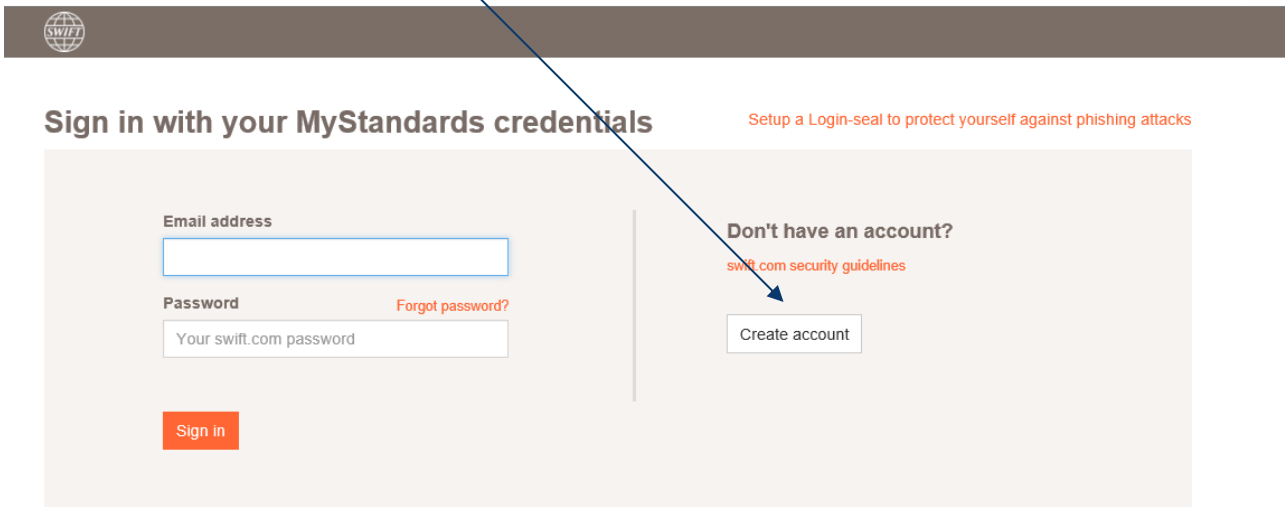
MyStandards transforms standards management by centralising and streamlining standards releases and market practice guidelines.

Use it to access all base standards definitions; to create, publish and share your institution's specifications and usage guidelines; and to accelerate customers onboarding and community migration.

[Read more](#)

- [Contact us >](#)
- [Document centre >](#)
- [Roadmap >](#)

3. If you are a new user on swift.com, you can create a new account - click on the “Login to Mystandards” button then “Create account”



4. You will then be prompted to enter your personal details on a registration screen, as shown below. Note that password requirements are strong – you will be prompted for the minimum requirements. Please use your work email address to register. ASX will not provide access to the ASX Corporate Actions Community for personal email accounts (e.g. gmail).



5. Enter your details and click on the “Register” button.
6. You will then be sent an email from SWIFT to confirm registration. Open the email and click on the registration link in the email.
7. You will be taken to a Registration request page – click on “submit” to create the account and use MyStandards. You may be prompted to provide additional information to allow for additional access verification by SWIFT.

8. You can then login using the details just created.

The screenshot shows the SWIFT website's MyStandards section. At the top, there is a navigation bar with the SWIFT logo, the tagline 'The global provider of secure financial messaging services', a 'Security notice' button, and language options (日本語 | Languages | 中文). Below this is a secondary navigation menu with links for 'About Us', 'Your Needs', 'Our Solutions', 'Standards', 'News & Events', 'Join SWIFT', 'Contact Us', and 'mySWIFT'. The main content area features a large heading 'MyStandards' with the subtitle 'A collaborative web platform to better manage global standards and related market practice' and a prominent 'Login to MyStandards' button. Below this, a section titled 'Standards made simple' includes a small image of a tablet and text explaining the platform's purpose, along with links for 'Contact us >' and 'Document centre >'.

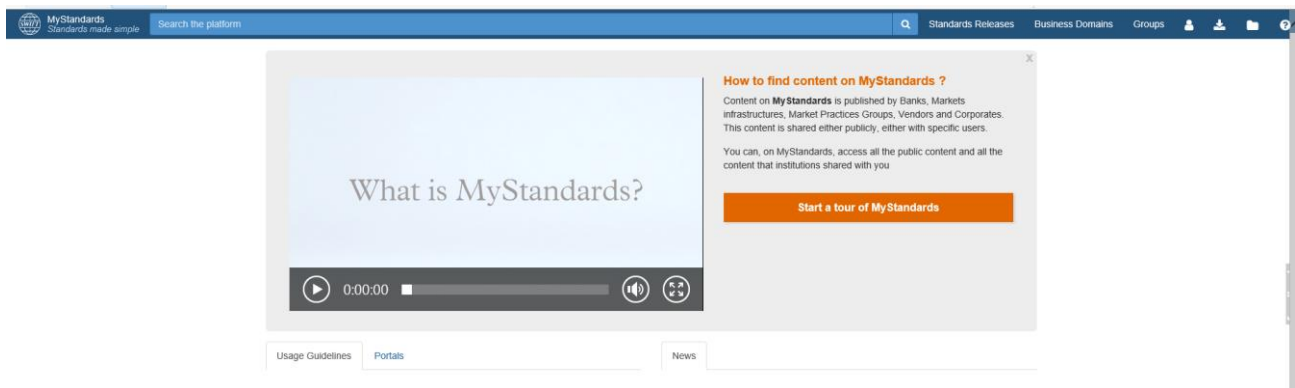
9. On the login page enter your email and password details and click on Sign in. You will then be prompted to enter the 2 step verification code sent to your nominated mobile phone. You may need to request the verification be sent again, as it sometimes fails on first attempt. Click on the link under the Verify Code box – “Click here to resend your code”. You can also tick the box to confirm “Trust my device”.

This block contains two screenshots from the SWIFT MyStandards login process. The first screenshot shows the 'Sign in with your MyStandards credentials' page. It features a login form with fields for 'Email address' and 'Password', a 'Forgot password?' link, and a 'Sign in' button. To the right, there is a 'Don't have an account?' section with a 'swift.com security guidelines' link and a 'Create account' button. A note at the top right says 'Setup a Login-seal to protect yourself against phishing attacks'. The second screenshot shows the '2-Step Verification' page. It prompts the user to 'Enter the verification code sent to your mobile phone:' with a text input field and a 'Verify Code' button. Below this is a checkbox for 'Trust my device. We won't ask you for a code again in the next 30 days on this device.' and a link to 'Click here to resend your code'.

If you are blocked from using all of your 2 step verification channels:
[Reset 2-Step Verification \(requires approval\)](#)

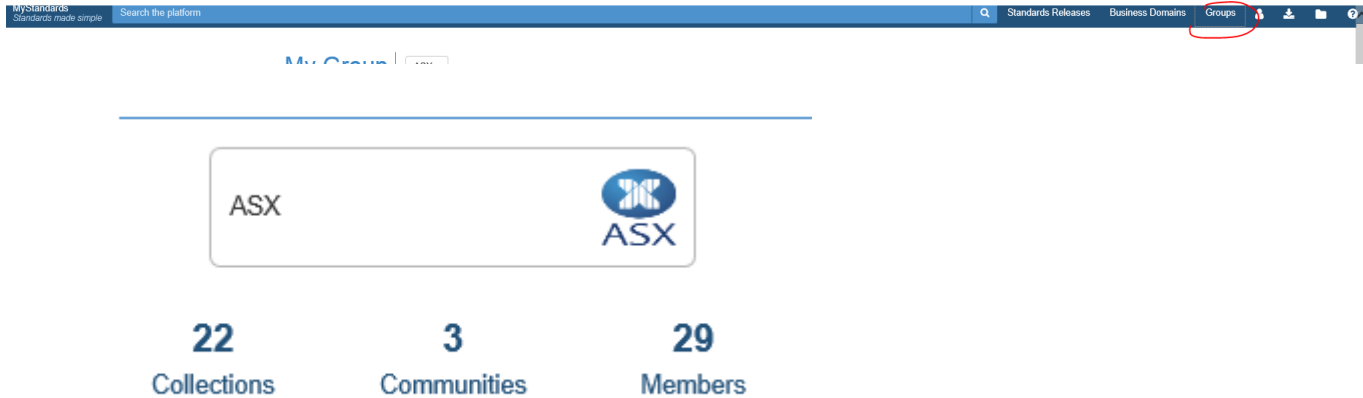
For information about how trust and privacy are managed on this website [Refer to the Privacy Statement](#)

10. You will then see the MyStandards home page.

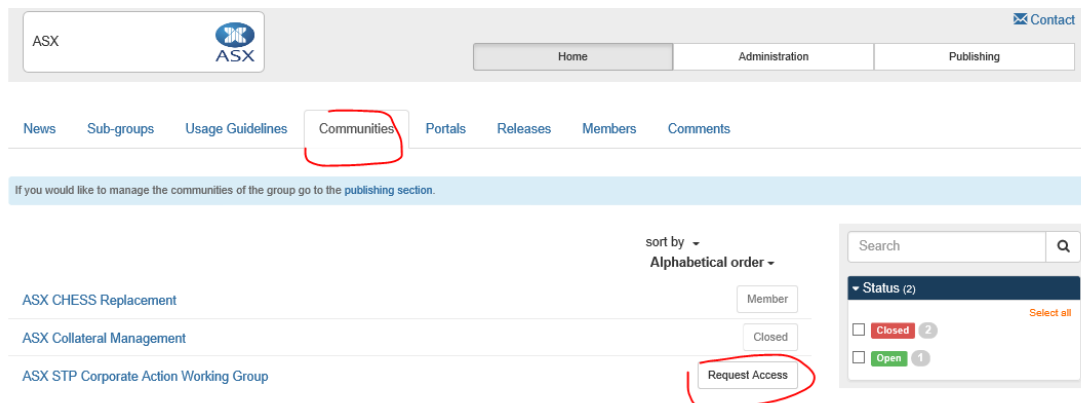


B. Request membership of ASX Corporate Actions Community and view usage guidelines

1. To find the ASX Corporate Actions Community, login to MyStandards and then go to the Groups tab and search for "ASX".



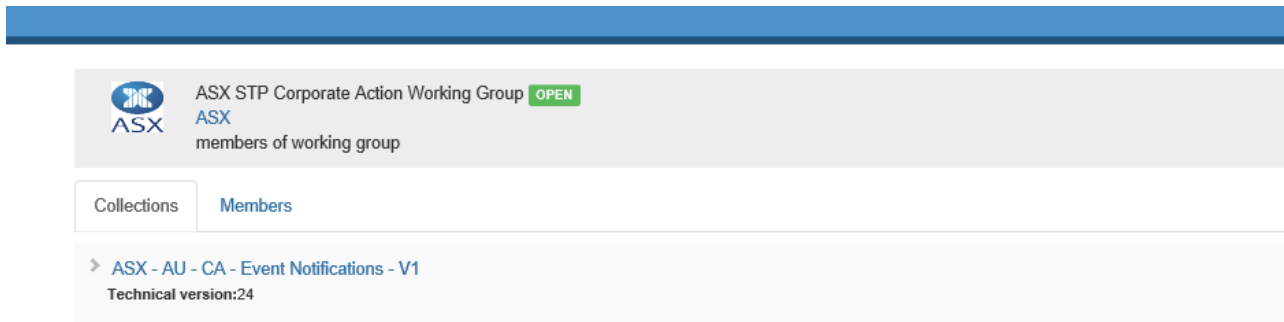
2. Click on the Communities tab, and you will then see the group called "ASX STP Corporate Action Working Group". Click on the "Request Access" button.



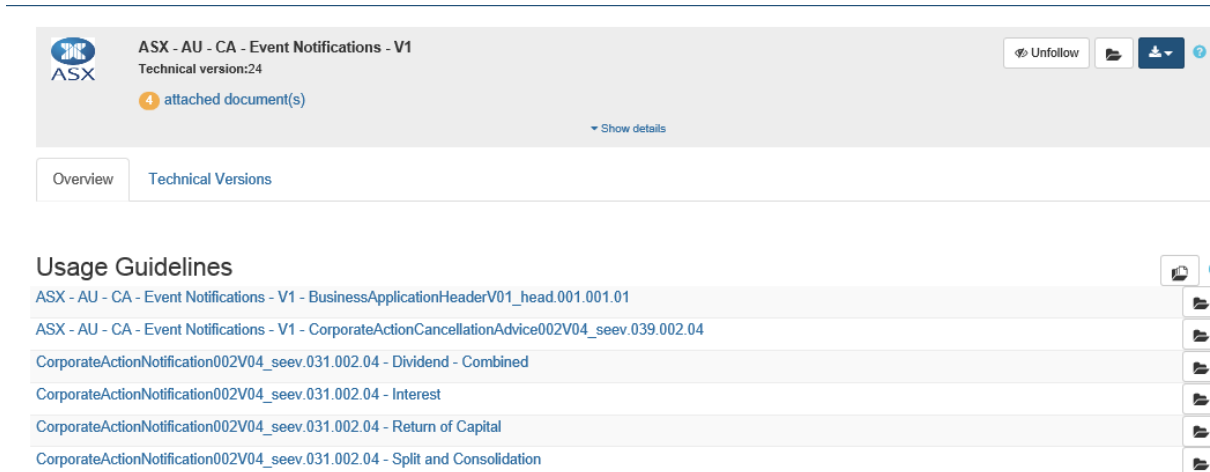
3. Once you have requested access and it has been granted, you will then see the Community available in your own profile by clicking on the person symbol in the tool bar, then clicking on "My Profile", or you can search for the ASX group again.



4. You will see the following screen when you click on the ASX STP Corporate Actions Working Group community link.



5. Click on the heading "ASX – AU – CA – Event Notifications – V1". You will then see the individual usage guidelines published in the collection. To open a guideline, click on the name.



6. Once you click on the link for a usage guideline you will land on the screen below. The “content” tab will allow you to view details of the guideline on screen. You can also export the guideline as either pdf, xml or excel by clicking on the download tab.

The screenshot displays the ASX Corporate Action Notification interface. At the top, the header shows the ASX logo and the message title: "CorporateActionNotification002V04_seev.031.002.04 - Interest ASX - AU - CA - Event Notifications - V1 (Technical version:24)". Below the header, there is a section for "attached document(s)" with a "Show details" link. A navigation bar includes tabs for "Content", "Result view", "Impact Analysis", "Compare", and "Comments". A search bar and checkboxes for "View only restricted elements" and "Hide removed elements" are also present. The main content area shows a hierarchical tree of message elements with columns for "Min", "Max", and "Restrictions". A download menu is open in the top right corner, showing options for PDF, Excel, and XML Schema.

	Min	Max	Restrictions
Corporate Action Notification 002V04 (seev.031.002.04)			
> Pagination	0	1	⊘
> Notification General Information	1	1	⊘
> Previous Notification Identification	0	1	⊘
> Instruction Identification	0	1	
> Other Document Identification	0	*	⊘
> Events Linkage	0	*	⊘
> Corporate Action General Information	1	1	⊘
> Account Details	1	1	⊘
> Intermediate Security	0	1	⊘
> Corporate Action Details	0	1	⊘
> Corporate Action Option Details	0	*	⊘
> Additional Information	0	1	⊘
> Issuer Agent	0	*	⊘
> Paying Agent	0	*	⊘
> Sub Paying Agent	0	*	⊘

You can open the hierarchical elements of the message by clicking on the arrows on the left hand side. This will also give you an element view with additional notes available on the right hand side, sample below.

<input type="checkbox"/> View only restricted elements		<input type="checkbox"/> Hide removed elements				
search message (min 2 chars) <input type="text"/>			Q	X	<input type="checkbox"/> Show xml tags	Min Max Restrictions
▼	Corporate Action Notification 002V04 (seev.031.002.04)					
>	• Pagination	0	1			
>	• Notification General Information	1	1			
>	• Previous Notification Identification	0	1			
>	• Instruction Identification	0	1			
▼	• Other Document Identification	0	*			
>	- Identification	1	1			
>	- Document Number	0	1			
>	- Linkage Type	0	1			
>	• Events Linkage	0	*			
▼	• Corporate Action General Information	1	1			
	• Corporate Action Event Identification	1	1			
	• Official Corporate Action Event Identification	0	1			
	• Class Action Number	0	1			
>	- Event Processing Type	0	1			
>	- Event Type	1	1			
>	- Mandatory Voluntary Event Type	1	1			
>	• Underlying Security	1	1			
	☑ Textual : EventTypeRule					
	☑ Textual : CoexistenceIdentificationRule					
	☑ Textual : OfficialCorporateActionEventReference					
>	- Account Details	1	1			
>	• Intermediate Security	0	1			

Display full width

Corporate Action Event Identification

Comment
Unique numeric identifier of a Corporate Action generated by the System.

Synonym
corporate Action id (in context : ASX)

Multiplicity
[1..1]


Type
RestrictedFINXMax16Text (based on string)
 • pattern: ([0-9a-zA-Z-?:\()!.,'+]*([0-9a-zA-Z-?:\()!.,'+])?*)
 • minLength: 1
 • maxLength: 16

Definition
Reference assigned by the account servicer to unambiguously identify a corporate action event.

XML Tag
CorpActnEvtId

> Comments

C. More information on MyStandards

More information on the MyStandards functionality is available from the Help button on the upper right hand menu 



The screenshot displays the MyStandards web application interface. At the top, there is a navigation bar with the MyStandards logo and tagline 'Standards made simple', a search bar, and links for 'Standards Releases', 'Business Domains', and 'Groups'. On the right side of the navigation bar, there are icons for user profile, upload, and a circled 'Help' button. Below the navigation bar, there are three buttons: 'Watch MyStandards presentation', 'Start a tour of MyStandards', and 'Usage Guidelines: Editor User Guide'. The main content area features a section titled 'The User Guide' with a document icon and a link 'Read the User Guide'. To the right of this link is a list of topics covered in the user guide.

MyStandards
Standards made simple

Search the platform

Standards Releases Business Domains Groups

Watch MyStandards presentation

Start a tour of MyStandards

Usage Guidelines: Editor User Guide

 **The User Guide**

→ Read the User Guide

- Introduction
- Key concepts
- Getting started
- Base Standards
- How to find content on My Standards?
- Documentation formats
- How MyStandards can help you analyse your content?
- How to provide feedback on My Standards content?
- How to use the Readiness Portal?
- Your personal profile
- How to publish content on MyStandards
- How to manage a group
- How to manage Portals
- Appendix